

**MEETING AGENDA**

Texas Appraiser Licensing & Certification Board
Room 170, TALCB Headquarters Office
Stephen F. Austin State Office Building
1700 North Congress, Austin, Texas 78701

Friday, November 22, 2013, 10:00 a.m.

CALL TO ORDER

1. Call to order and pledges of allegiance
2. Roll call and discussion and possible action to excuse Board member absences, if any

OFFICIAL RECORD

3. Ratification of the official record of the August 16, 2013, Board meeting as approved for posting on the website by the Secretary of the Board

PUBLIC COMMENTS

4. Comments from members of the public regarding non-agenda items

ENFORCEMENT MATTERS

5. Executive session to receive advice of counsel pursuant to Texas Government Code §551.071
6. Discussion and possible action to approve agreed final orders and surrenders in the matter of:
 - a. Complaint # 07-085, 09-278, 10-294, 11-104, 12-115, 13-188, & 13-302 (Lyle Francis Gallagher, TX-1326850-G)
 - b. Complaint# 12-035 & 13-163 (Larry Milton Street, TX-1332076-R)
 - c. Complaint# 10-086 & 13-142 (Burke Newel Rees, TX-1337933-L)
 - d. Complaint# 11-123 & 14-007 (John Wallace Blunt, Jr., TX-1323086-G)
 - e. Complaint# 13-126 (Muriel J. Pope, TX-1330517-R)
 - f. Complaint# 13-165 (John Ross Fanning, TX-1324201-G)
 - g. Complaint# 13-206 (Robert Smallwood, TX-1321833-R)
 - h. Complaint# 13-164 (Mark Andrew Roberts, TX-1327021-G)
 - i. Complaint# 13-100 (Steve McDermott, TX-1321032-G, Expired)
 - j. Complaint# 12-064 (Floyd Edgar Sumrall, TX-1333035-L)



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- k. Complaint# 13-047 (Richard Leo Dockery, TX-1322548-G)
 - l. Complaint# 12-062 (John James Stahl, TX-1334105-R)
7. Discussion and possible action on Motion for Rehearing in the matter of SOAH Docket #329-13-3390ALC (Francis Kafor, TX-1340428-T)

COMMITTEE REPORTS

- 8. Report by AMC Advisory Committee
- 9. Report by Enforcement Committee
- 10. Report by Education Committee

STAFF REPORTS

11. Staff reports by Commissioner, Deputy Commissioner, and Division Directors, which may include reports on processes, monthly activities and statistical data for communications, licensing, education, information technology, staff services, and enforcement; current topics related to regulation of real estate appraisers; discussion of topics raised by monthly reports; introduction of new employees; and questions by Board members to staff regarding issues raised by the staff reports

RULES FOR POSSIBLE ADOPTION

- 12. Discussion and possible action to adopt amendments to 22 TAC §153.15 concerning Experience Required for Certification or Licensing
- 13. Discussion and possible action to adopt amendments to 22 TAC §153.9 concerning Applications
- 14. Discussion and possible action to adopt amendments to 22 TAC §153.17 concerning Renewal or Extension of Certification and License or Renewal of Trainee Approval
- 15. Discussion and possible action to adopt amendments to 22 TAC §153.5 concerning Fees
- 16. Discussion and possible action to adopt amendments to 22 TAC §159.52 concerning Fees
- 17. Discussion and possible action to adopt amendments to 22 TAC §153.24 concerning Complaint Processing



18. Discussion and possible action to adopt amendments to 22 TAC §155.1 concerning Standards of Practice
19. Discussion and possible action to adopt amendments to 22 TAC §155.2 concerning Work Relating to Property Tax Protests

RULES FOR POSSIBLE PROPOSAL

20. Discussion and possible action to propose amendments to 22 TAC §153.11 concerning Examinations
21. Discussion and possible action to propose amendments to 22 TAC §153.20 concerning Guidelines for Revocation, Suspension, Denial of Licensure; Probation License
22. Discussion and possible action to propose amendments to 22 TAC §153.21 concerning Appraiser Trainees and Sponsors
23. Discussion and possible action to approve the rule review plan for FY 2014
24. Discussion and possible action to propose review of:
 - a. 22 TAC Chapter 155, Rules Relating to Standards of Practice
 - b. 22 TAC Chapter 157, Rules Relating to Practice and Procedure

NEW BUSINESS

25. Discussion and possible action to approve the following revised or new forms:
 - a. Application for Certification or License by Reciprocity
 - b. Application for Temporary Non-Resident Appraiser Registration
 - c. Request for Extension of Temporary Non-Resident Appraiser Registration
 - d. Request for Inactive Status (For Currently Certified or Licensed Appraisers)
 - e. Appraiser Continuing Education (ACE) Extension Request
 - f. Change of Contact Information
 - g. Appraisal Experience Log Instructions
 - h. Certificate of License History, Active Licensure, or Sponsorship
 - i. Credit for Military Experience
 - j. Supplemental Form for Military Spouse
26. Discussion and possible action to remove from use the Request for Inactive Status (For Expired Certification or License Within 6 months of Expiration Date) form
27. Discussion and possible action regarding clarification of Board policy regarding per diems and reimbursement of expenses



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28. Discussion and possible action regarding placing items on the Board agenda

OTHER BUSINESS

29. Request for new business agenda items

30. Discussion and possible action to schedule future meeting dates

31. Adjourn

The Texas Appraiser Licensing and Certification Board may meet with its attorney in executive session on any item listed above as authorized by the Texas Open Meetings Act, Tex. Gov't Code, §551.071.